

Karagi Court Limited

ABN 92 002 044 500

# **BOARD MEETINGS** **2024**

**Meeting**  
**Thursday 27 February 2025 @ 7:00 pm**  
**Dinner – 6:00 pm**

**Suggested Meeting Dates – 2025**  
(to be confirmed as of 30.01.2025)

Thursday 3 April 2025 – AGM  
Thursday 22 May 2025  
Thursday 24 July 2025  
Thursday 25 September 2025  
Thursday 27 November 2025

**Please Note:**

**Plaques (with Leigh Pollard) are –**

<b>Freemasons on the Central Coast</b>	<b>=</b>	<b>6</b>	
<b>Lodge Saratoga</b>	<b>=</b>	<b>5</b>	
<b>Lodge Toukley</b>	<b>=</b>	<b>4</b>	
<b>Lodge Wyong-Tuggerah Lakes</b>	<b>=</b>	<b>5</b>	
<b>The Central Coast Lodge</b>	<b>=</b>	<b>5</b>	
<b>TOTAL</b>		<b>25</b>	<b>(28.11.2023)</b>

**Notice of Board Meeting**

To be held at Terrigal Bowling Club  
on Wednesday 27 February 2025 at 7:00 pm.  
Dinner at 6:00 – Terrigal Bowling Club - Booked.

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**Agenda**

1. **Welcome:**

2. **Apologies:**

**Recommendation:** *‘Those apologies from \_\_\_\_\_  
\_\_\_\_\_ be accepted.’*

**Moved:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_

**Carried:** Yes / No

3. **Conflict of Interest:**

On the matters contained in the agenda, is there any person who has or a perceived conflict of interest?

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4. **Minutes of Board Meeting – Thursday 28 November 2024 at Terrigal Bowling Club:**

**Recommendation:** *‘The Minutes of the Board Meeting held at Terrigal Bowling Club on Thursday 28 November 2024 be accepted.’* (Circulated by email 29.11.2024 to your PCs by A. Mountain)

**Moved:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_

**Carried:** Yes / No

5. **Matters arising from Minutes – 28 November 2024:**

i. **Payments made:**

**06.11.24** Soldier’s Beach SL Club – 1<sup>st</sup> Aid Equipment - \$ 8,393.00

**\*\*\* 09.10.24** **Soldier’s Beach SL Club – 1<sup>st</sup> Aid Equipment - \$ 4,905.00???**

**TOTAL** - \$ 13,298.00

**11.12.24** Central Coast Bulldogs – Team Apparel - \$ 6,000.00  
(Approved amount - \$ 5,810.00)

**11.12.24** Toukley Neighbourhood Centre – Graden Equipment - \$ 3,336.91

**04.12.24** Brisbania Public School – Freemasons on the Central Coast Year 5  
Community Awareness Scholarship (4 x \$ 50 Gift Cards) - \$ 211.80 – paid from Expenses  
Account. Graeme contacted Ms Annette Parrey (Principal) who suggested gift cards;

## AGENDA – Thursday 27 February 2025 – Terrigal Bowling Club.

this was discussed with Jim Noble and agreed. Unfortunately, no pictures were available.

### ii. **2025 Meeting dates – Graeme Ingall:**

Letter with 2025 dates has been forwarded to the **Terrigal Bowling Club** – Confirmed 31.01.25.

Letter has been forwarded to the **Gosford Masonic Centre** to conduct our AGM on Thursday 3 April. Awaiting confirmation.

### iii. **Clothing – Simon Pierce:**

- All those who ordered Polo Shirts have been received except Graeme’s – Simon will order Graeme’s; has not been ordered as yet.
- Shirts – New fabric design – Simon will discuss.
- Jackets – Simon will present designs.
- Umbrellas – Simon to present designs with possible costs

### iv. **Replacement of iPads – Alex Mountain:**

Alex to purchase 6 Laptops with necessary accessories.

### v. **Redraft of Proposition – Jim Noble:**

See **Appendix G** – page 27.

### vi. **Invitations to Join – David Levesque:**

Jake Bright; Jake Ballzan; Cameron Churchill; Guillermo Pastana Gonzales (All of The Central Coast Lodge) and Jeff Whitehead (Wyong Tuggerah Lakes).

### vii. **Nedia releases forwarded to Simon:**

Central Coast Kids In Need Race Day (9 November) – Chris Matthews;  
Mary Macs Washing Machines – Graeme Ingall.

### viii. **Media releases:**

No media releases have forwarded for the following – Raising the Flags (28 September - Simon); Chris O’Brien Lighthouse (5 October); Central Coast Bulldogs Presentation ( 19 October); Soldiers Beach SL Club (Date ??); Rookies Carnival ( 24 January - Graeme) –  
**TOTAL = 5**

### ix. **Director’s Positions:**

To be forwarded to the Secretary for the February Meeting 2025.

**Recommendation:**     *‘That the Minute actions taken be accepted.’*

**Moved:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_

**Carried:**    Yes / No

## 6. **Matters finalised or occurred since last Board Meeting – 12 November – 30 January 2025:**

### i. **Rookies Carnival – Umina Beach SL Club – Friday 24 January – Graeme Ingall:**

ii. **Meeting with Michael Hyslop – 4 December:**

Chris Matthews and Graeme Ingall met with Michael. Items discussed were -not really happy with the display of logos on pink vest (getting smaller with each production); Rookies Carnival logos getting smaller meaning it appears that we are not getting value for our investment of

\$ 55,000 plus. Michael revealed that Newcastle Permanent threatened to withdraw their contribution if they didn't get the front of the vest and their contract was to be discussed by the end of the 2024 -2025 financial year.

iii. **CC SLS - Awards of Excellence, Mingara Club:**

Date : Saturday 7 June, 2025.

**Recommendation:** *'That any actions taken between Board Meetings be accepted.'*

**Moved:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_

**Carried:** Yes / No

7. **Correspondence – 12 November – 30 January 2025:**

**Inwards:**

12.11.24	AcNc	Annual Report 2023 confirmed
13.11.24	CC Shelter	Request for assistance – Christmas Appeal
22.11.24	C. Tukavkin	Information re Hearing Bank at Macquarie Bank
23.11.24	G. Bown	Thank-you for the flowers – Sandra
27.11.24	S. Pierce	Requesting collecting of clothing from Good Gear
27.11.24	B. Lonergan	Information about Hearing Bank
27.11.24	P. Pafumi	CC Bulldogs Team Apparel application
28.11.24	M. Hyslop	Requested a catch-up meeting
28.11.24	S. Pierce	Information regarding umbrellas (Directors)
28.11.24	S. Pierce	Copy of apparel order
28.11.24	S. Pierce	Feedback from CC SLS Re Trailer
29.11.24	S. Pierce	Will contact Good Gear re apparel order
29.11.24	A. Mountain	Board Minutes – 28 November 2024
29.11.24	B. Galvin	Update re Shirley Shuttle
29.11.24	M. Hyslop	Meeting 4 December
29.11.24	C. Matthews	Payment of expenses
29.11.24	Fortunity	Confirmation of TDs
01.12.24	J. Noble	Request to contact Terrigal Bowling Club re Meeting Dates 2025
06.12.24	S. Pierce	Awaiting reports from Mary Macs and Wyong Race Day
06.12.24	C. Matthews	Deposit of \$ 9,119.00 from ATO – franking credits
08.12.24	S. Pierce	Request for pictures and total \$ supporting SLS-CC
09.12.24	S. Pierce	Pictures from drone – A. Mountain
09.12.24	C. Matthews	Donation Payments
10.12.24	C. Matthews	Report & photos from Wyong Race Day
15.12.24	P. Pafumi	Have you received the application & has it been approved

## AGENDA – Thursday 27 February 2025 – Terrigal Bowling Club.

16.12.24	S. Pierce	Take photos of washing Machines
17.12.24	Fortunity	Holiday break
19.12.24	P. Pafumi	Thanks for the funds
19.12.24	C. Tukavkin	Update and Merry Christmas
20.12.24	R. Burgess	Transfer of \$ 23,811.73 to Charity account
20.12.24	Fortunity	Confirmation of TD (2) – Move Bank & Judo Bank = \$ 250,000.00 ea.
04.01.25	B. Galvin	Update on Shirley Shuttle
21.01.24	M. Hyslop	Postponement of Rookie Challenge from 17 to 24 January
23.01.24	Directors	Able to attend / Unable to attend
25.01.25	C. Matthews	Please obtain NAB Statements
27.01.25	S. Pierce	Email spam – copied to S. Williams
28.01.25	S. Pierce	Advising of his delay in England

### Mail:

#### National Storage:

Increase cost of monthly storage.

#### Smith Family:

Receipt for \$ 1,000.00 – 10 x \$ 100 Gift Cards.

#### NAB:

Monthly statements – to C. Matthews.

#### Macquarie Bank:

6 monthly bank statement.

#### Brisbania Public School:

Invitation to Presentation Day

### Outwards:

12.11.24	Directors	Agenda & Minutes
12.11.24	Directors	Role of Secretary & Treasurer
22.11.24	C. Tukavkin	Thanked for information re Hearing Aid bank
26.11.24	B. Lonergan	Requesting information on Hearing Aid Bank
28.11.24	Directors	Application from CC Bulldogs
28.11.24	Directors	Information re hearing Aid Bank
29.11.24	Fortunity	Thanks for information re TDs
03.12.24	C. Matthews	Request for refund of purchase of Gift Cards - \$ 211.80
04.12.24	J. Noble	Letter re application for use of Board Room at Terrigal Bowling Club
15.12.24	J, Noble / C. Matthews	Has CC Bulldogs been paid
21.01.25	Directors	Rookie Challenge – Friday 24 January
26.01.25	C. Matthews	NAB Statements
29.01.25	Directors	Advising of Simon’s delay in England
29.01.25	Directors	requesting reports for 2024 Annual Report
30.01.25	S. Pierce	Forwarded Wyong Race Day report & photos
30.01.25	S. Pierce	Advised that I have taken washing machine pictures; but haven’t downloaded

### Mail:

Letter to Terrigal Bowling Club

Letter to Gosford Masonic Centre

### Recommendation:

**2025 be accepted.’**

***‘That the correspondence from 12 November 2024 to 30 January***

**Moved:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_  
**Carried:** Yes / No

8. **Treasurer’s Report – Chris Matthews:**

**Appendix B [Expense A/c] – (p. 13);**                      **Appendix C [Charity A/c] – (p. 19);**  
**Appendix D – NP Term Deposit – (p. 21);**            **Appendix E - NAB Holding Account – (p. 22);**  
**Appendix F – NAB Tap & Go Account – (p. 23)**

i. **Ratification of payments made from 12 November 2024 to 30 January 2025:**

**Appendix B - Expense Account: 650–0009881 82800 (Newcastle Permanent)**

<b>Date:</b>	<b>Chq No.:</b>	<b>To Whom:</b>	<b>Amount: \$</b>
29.11.24	Oska	B. Falconer – Board Meeting	93.00
29.11.24	Oska	A. Kfoury – Board Meeting	47.00
29.11.24	Oska	A. Mountain – Board Meeting	83.00
29.11.24	Oska	D. Levesque – Board Meeting	69.00
29.11.24	Oska	S. Pierce – Board Meeting	90.00
29.11.24	Oska	C. Matthews – Board Meeting	121.00
29.11.24	Oska	J. Noble – Board Meeting	57.00
29.1.24	Oska	G. Ingall – Board Meeting	83.00
29.11.24	Oska	L. Pollard – Board Meeting	59.00
29.11.24	Oska	L. Pollard – Director’s Expenses	249.60
29.11.24	Oska	G. Ingall – Director’s Expenses	339.20
29.11.24	Oska	D. Levesque – Director’s Expenses	103.20
29.11.24	Oska	B. Falconer – Director’s Expenses	180.00
29.11.24	Oska	C. Matthews – Director’s Expenses	310.23
04.12.24	Oska	G. Ingall – Gift Cards – Brisbania PS	211.80

**Appendix C - Charity Account: 650–0009861 17706 (Newcastle Permanent)**

<b>Date:</b>	<b>Method:</b>	<b>To Whom:</b>	<b>Amount: \$</b>
04.11.24	Oska	Transfer to Expense Account	4,000.00
06.12.24	Oska	Soldiers Beach SLC – 1 <sup>st</sup> Aid Equipment	8,398.00
11.12.24	Oska	CC Bulldogs – Team Apparel	6,000.00
11.12.24	Oska	Toukley Neigh’hood Centre – Gardening Equip.	3,336.91

**Appendix D – Term Deposit: 650-000 560 509 008 (NP)**

04.11.24		4.75%	Matures – 18 May 2025	\$ 50,000.00
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**Appendix E - Holding Account: 082-356 30-167-5247 (NAB)**

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**Appendix F - Tap & Go Account: 082-356 30-144-0974 (NAB)**

<u>Date</u>	<u>Method:</u>	<u>To Whom:</u>	<u>Amount: \$</u>
11.12.24	Oska	Woy Woy Poultry – sausages	228.00
20.12.24	Oska	L. Wyong T. Lakes – South	120.00
06.01.25	Oska	S. Hart – Bread, Drinks, sauces	122.95
21.01.25	Oska	Woy Woy Poultry – sausages	228.00
31.01.25	Oska	S. Hart – bread	7.55
31.01.25	Oska	C. Matthews – Drinks	34.50
31.01.25	Oska	G. Ingall – Frozen onions	48.00

ii. **Confirmation of bank accounts and investments.**

- 30.01.2025 – Expense Account – 650-0009881 82800 – Balance = \$ 3,191.14
- 30.01.2025 – Charity Account – 650-0009861 17706 – Balance = \$ 5,536.00
- 30.01.2025 – Term Deposit – 650-000 566 937 409; Balance = \$ 50,000.00  
Matures = 18.05.25
- 30.01.2025 – Holding Account – 082-356 30-167-5247 Balance = \$ 970.53
- 31.01.2025 – Tap & Go Account – 082-356 30-144-0974 Balance = \$ 1,225.04

**ALL DIRECTORS MUST HAVE THEIR EXPENSES APPROVED BY THE BOARD  
BEFORE PAYMENT CAN BE MADE BY THE TREASURER.**

iii. **Director’s Expenses: All expenses – expense sheet and receipts – must be received by the Treasurer before the Meeting.**

**Director’s:**

<u>Name:</u>	<u>Amount: (\$)</u>
J. Noble	
L. Pollard	
C. Matthews	
G. Ingall	
B. Falconer	
A. Kfoury	
D. Levesque	
A. Mountain	
S. Pierce	

**Recommendation:** *‘That the Treasurer’s Report be received and adopted including ratification of payments made, and approval of payments to Directors and members, if any.’*

**Moved:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_

**Carried:** Yes / No

9. **Reports from Committees:**

**AGENDA – Thursday 27 February 2025 – Terrigal Bowling Club.**

**A. Charity Committee – Leigh Pollard:**

**a. Chris O’Brien Lighthouse – I. Pollard:**

See 5 (vii)

**b. Soldiers Beach SLS Club – L. Pollard:**

See 5 (vii)

**c. Mary Macs, Woy Woy.**

Media report has been forwarded to Simon **BUT** presentation to be arranged.

**d. Toukley N. Centre – Garden Equipment - David Levesque:**

See 5 (vii)

**e. Shirley Shuttle – See Appendix I (p. 34)**

**f. Mary Macs – L. Pollard:**

Previous request included Dryers – Sean no longer an employee of Centrecare.

**Recommendation:     *‘That the following actions be approved –***

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**Moved:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_

**Carried:**    Yes / No

**B. Website / Facebook / Publicity – Simon Pierce:**

**a. Simon Pierce:**

Information on Website needs to be updated.

**C. Membership – David Levesque:**

Current Membership = 40 as of 31.01.25 – all financial.

**10. General Business:**

**i. Director’s Declaration:**

At the end of financial year – 1st January to 31st December, 2023, all directors must signify that they themselves nor their family or any company that they may be directly

**AGENDA – Thursday 27 February 2025 – Terrigal Bowling Club.**

involved with, have not received any benefit from this company other than expenses for which they are entitled to claim for.

**Recommendation:** *‘In accordance with Subdivision 60.15 of the Australian Charities and Not-for-profits Commission Act 2012, no Director has received any benefit by way of dividend, bonus or other such advantage other than expenses due from the carrying out of their duties.’*

(Each Director is to be asked individually and their answer is to be recorded in the Minutes)

Director’s Name:	Yes / No	Director’s Name:	Yes / No
Jim Noble		Leigh Pollard	
Chris Matthews		Graeme Ingall	No
Ben Falconer		Andrew Kfoury	
David Levesque		Alex Mountain	
Simon Pierce			

**Moved:** Chris Matthews

**2nd:** Graeme Ingall

**Carried:** Yes / No

**ii. Responsible Persons’ (Directors) Declaration – per section 60.15 of the Australian Charities and Not-for-profits Commission Regulation 2013**

The responsible persons declare that in the responsible persons’ opinion:

- a) there are [are not] reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- b) the financial statements and notes satisfy [do not satisfy] the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

Signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profit Commission Regulation 2013.

Director’s Name:	Yes / No	Director’s Name:	Yes / No
Jim Noble		Chris Matthews	
Graeme Ingall		David Levesque	

**iii. Signatories for the Review: Responsible Persons Declaration**

**Recommendation:** 'That Chris Matthews (Treasurer), Graeme Ingall (Secretary) and David Levesque (Director) be the signatories in the Responsible Persons Declaration.'

**Moved:** Chris Matthews                      **2nd:** Graeme Ingall

**Carried:** Yes / No

iv. **New Members:**

**Motion:** "That 'Invitation to Join' be forwarded to the following persons (5) -

a. \_\_\_\_\_ b. \_\_\_\_\_

c. \_\_\_\_\_ d. \_\_\_\_\_

e. \_\_\_\_\_

**Moved:** \_\_\_\_\_ **2nd:** \_\_\_\_\_

**Carried:** Yes / No

v. **2024 Annual General Meeting:**

- Reports from President, Treasurer & Charity Chairperson.
- Financials given to Adrian on 31 January
- Returning Officer required.
- Guest Speaker – names.
- Addressed envelopes from the Membership Officer required.
- 10 x 2024 Annual Report to be produced.
- Print Notice of AGM, together with Subscriptions notice, Application to be a Director & Proxy.
- If we have a meal before AGM, Directors will pay for their own meal & meal provided to guest/s & Returning Officer. Are we going to have a meal and **WHERE?**
- Are we going to provide supper after the AGM & Guest Speaker/s.
- All correspondence must be mailed and available on website BY WEDNESDAY 12 MARCH 2025.

**✘ I would like to present the 2024 Annual Report to the Board before distribution??? ✘**

vi. **Donations to the Lodges:**

See – **Appendix G – (p. 27)**

**AGENDA – Thursday 27 February 2025 – Terrigal Bowling Club.**

- vii. Discussion regarding positions held by Directors – Secretary / Treasurer:**  
See **Appendix H (p. 28)**
  
- v. NSW Stamp Duty Exemption – Chris Matthews;**  
Ceases on 1 February 2025?  
Storage to be paid.
  
- vi. NAB Holding Account – Chris Matthews:**  
District 21 Masonic Association is in the process of opening a Society Account with Newcastle Permanent. When it is opened, transfer \$ 870.00 from the NAB Holding Account to District 21 MA.
  
- viii. CCKIN Wyong Race Day - Chris Matthews:**  
Is it happening?
  
- vi. Update of plaques – Leigh Pollard:**
  
- vii. Any further General Business:**

**11. Meeting closed at                      pm.**

**12. Next Board Meeting – Thursday 3 April 2025 – Annual General Meeting to be held at the Gosford Masonic Centre commencing at 7:00 pm.**

**Graeme Ingall  
Secretary / Director  
25 May 2026**

**Appendix A – Date Reminders to the Board – 2024 – 2025;**

**Please Note: BEFORE DATES BELOW.**

<b>By this Date:</b>	<b>Board Action/s to be taken – 2024 / 2025</b>
<b>15 Jan 2025</b>	<b>Storage - Secretary</b>
<b>24 Jan 2026</b>	<b>Renew Trading Name – Freemasons on the Central Coast – Adrian Thompson</b>
<b>1 Feb 2025</b>	<b>Renewal of Stamp Duty Exemption – Office of State Revenue – Treasurer</b>
<b>1 Apr 2025</b>	<b>Insurance – directors, car &amp; Public Liability – Treasurer</b>
<b>1 Apr 2025</b>	<b>Post Office Box Renewal - Secretary</b>
<b>1 April 2025</b>	<b>Radio 5-O+ Subscription - \$ 55.00 - Treasurer</b>
<b>AGM</b>	<b>Update ACNC – add / remove ‘responsible Person’ as required - Secretary</b>
<b>AGM</b>	<b>Update ASIC – add / remove directors – A. Thompson</b>
<b>1 Jun 2025</b>	<b>Organize dates for 2024 Board Meetings – – Secretary</b>
<b>31 Aug 2025</b>	<b>SMO currently Simon Pierce – must be renewed by that date with NAB – Secretary &amp; Treasurer</b>
<b>30 May 2025</b>	<b>Renew - <a href="http://www.freemasonscscc.au">www.freemasonscscc.au</a> – S. Williams</b>
<b>30 May 2025</b>	<b>Renew - <a href="http://www.freemasonsonthecentralcoast.au">www.freemasonsonthecentralcoast.au</a> – S. Williams</b>
<b>28 July 2025</b>	<b>Renew - <a href="http://www.karagicourt.org.au">www.karagicourt.org.au</a> – S. Williams</b>
<b>24 Sept 2025</b>	<b>Renew - <a href="http://www.freemasonsonthecentralcoast.com.au">www.freemasonsonthecentralcoast.com.au</a> – S. Williams</b>
<b>04 Dec 2025</b>	<b>Renew – <a href="http://www.freemasonscscc.org">www.freemasonscscc.org</a> – S. Williams</b>
<b>24 Nov 2025</b>	<b>SSL Certificate – S. Williams</b>
<b>23 Nov 2025</b>	<b>Emails</b>
<b>30 May 2025</b>	<b>WordPress Hosting – Economy – Web master</b>
<b>1 Nov 2024</b>	<b>Dropbox – Web Master</b>
<b>30 May 2024</b>	<b>2 sets of Keys – post office box and storage shed - Chris Matthews, Graeme Ingall (Geoff Bown misplaced his keys)</b>

**Appendix B – Expense Account: 650 – 000 9881 82800**

<b>KARAGI COURT LTD</b>		<b>EXPENSE ACCOUNT</b>			<b>NEWCASTLE PERMANENT BANK</b>				
<b>2024</b>	<b>To</b>	<b>Chg</b>	<b>For</b>	<b>Code</b>	<b>Cheque</b>	<b>Pres</b>	<b>Deposits</b>	<b>BANK</b>	<b>Audit</b>
					<b>\$</b>		<b>\$</b>	<b>\$</b>	
<b>January 2024</b>									<b>2,911.75</b>
8	M. Sharpe	D.D.	Subs – 2023 - 2026				20.00	2,931.75	
9	T. Williams	D.D	Subs & Joining – 2024				10.00	2,941.75	
22	J. Noble	Oska	Board Meeting		72.00			2,869.75	
26	D. Levesque	Oska	Director’s Expenses		100.90			2,768.85	
26	B. Falconer	Oska	Director’s Expenses		51.61			2,717.25	
26	C. Matthews	Oska	Director’s Expenses		392.80			2,324.45	
26	B. Falconer	Oska	Board Meeting		63.00			2,261.45	
26	C. Matthews	Oska	Board Meeting		97.00			2,164.45	
26	D. Levesque	Oska	Board Meeting		71.00			2,093.45	
26	S. Pierce	Oska	Board Meeting		126.00			1,967.45	
26	A. Mountain	Oska	Board Meeting		54.00			1,913.45	
26	J. Noble	Oska	Board Meeting		72.00			1,841.45	
26	G. Ingall	Oska	Board Meeting		54.00			1,787.45	
<b>February</b>									<b>1,787.45</b>
4	National Storage	Oska	Storage – February		189.00			1,598.45	
5	KCL – Charity	Oska	Transfer to Expense A/C				7,000.00	8,598.45	
5	C. Matthews	Oska	SIM Cards for iPads		1,350.00			7,248.45	
22	National Storage	BPay	Storage		2,079.00			5,169.45	
29	A. Mountain	D.D.	Subs – 2024 to 2029				30.00	5,199.45	
<b>March</b>									<b>5,199.45</b>
1	A. Mountain	Oska	Board Meeting		54.00			5,145.45	
1	J. Noble	Oska	Board Meeting		72.00			5,073.45	
1	D. Levesque	Oska	Director’s Expenses		112.10			4,961.35	
1	J. Noble	Oska	Director’s Expenses		94.64			4,866.71	

<b>KARAGI COURT LTD</b>		<b>EXPENSE ACCOUNT</b>			<b>NEWCASTLE PERMANENT BANK</b>				
<b>2024</b>	<b>To</b>	<b>Chq</b>	<b>For</b>	<b>Code</b>	<b>Cheque</b>	<b>Pres</b>	<b>Deposits</b>	<b>BANK</b>	<b>Audit</b>
					<b>₹</b>		<b>₹</b>	<b>₹</b>	
<b>March 2024 (Cont)</b>								<b>4,866.71</b>	
1	B. Falconer	Oska	Director's Expenses		133.20			4,733.51	
1	G. Ingall	Oska	Director's Expenses		505.16			4,228.35	
1	C. Matthews	Oska	Director's Expenses		593.30			3,635.05	
1	B. Falconer	Oska	Board Meeting		63.00			3,572.05	
1	C. Matthews	Oska	Board Meeting		97.00			3,475.05	
1	D. Levesque	Oska	Board Meeting		71.00			3,404.05	
1	S. Pierce	Oska	Board Meeting		126.00			3,278.05	
1	G. Ingall	Oska	Board Meeting		54.00			3,224.05	
3	B. Falconer	D.D.	Subs – 2024 - 2029				30.00	3,254.05	
5	KCL – Charity	Oska	Transfer to Expense A/C				5,000.00	8,254.05	
7	APM Graphics	Oska	Drop Box		209.22			8,044.83	
7	Fortunity	Oska	Fortunity		4,840.00			3,204.83	
11	D. Crawford	Cash	Subs – 2024				5.00	3,209.83	
14	D. Leabeater	D.D.	Subs – 2024				5.00	3,214.83	
14	G&J Kearne (Good Gear)	Oska	Clothing		688.28			2,526.55	
16	R. Arnott	D.D.	Subs – 2024				5.00	2,531.55	
17	A. Kfoury	D.D.	Subs – 2024				5.00	2,536.55	
17	J. Noble	D.D.	Subs – 2024 - 2025				10.00	2,546.55	
19	J. Edgington	D.D.	Subs – 2024				5.00	2,551.55	
20	Insurance Brokers	BPay	Insurance		1,172.15			1,379.40	
20	KCL – Charity	Oska	Transfer to Expense A/C				4,000.00	5,379.40	
20	Insurance Brokers	BPay	Insurance		87.45			5,291.95	
21	J. Cooper	D.D.	Subs – 2024				5.00	5,296.95	
25	M. Aguanta	D.D.	Subs – 2024				5.00	5,301.95	
26	Australian Post	C.C.	Post office Box		174.00			5,127.95	

<b>KARAGI COURT LTD</b>		<b>EXPENSE ACCOUNT</b>			<b>NEWCASTLE PERMANENT BANK</b>				
<b>2024</b>	<b>To</b>	<b>Chq</b>	<b>For</b>	<b>Code</b>	<b>Cheque</b>	<b>Pres</b>	<b>Deposits</b>	<b>BANK</b>	<b>Audit</b>
					<b>₪</b>		<b>₪</b>	<b>₪</b>	
<b>April 2024</b>									
4	S. Wood	Cash	Subs – 2024				5.00	5,132.95	
4	R. Whitehead	Cash	Subs -20				20.00	5,152.95	
4	P. Meduri	D.D	Subs – 24 & Joining Fee				10.00	5,162.95	
4	D. Holding	Cash	Subs – 2024				5.00	5,167.95	
12	P. Kelly	Cash	Subs – 2024 - 2027				20.00	5,187.95	
12	S. Hart	Cash	Subs – 2025 - 2029				20.00	5,207.95	
16	B. Falconer	Oska	Travel				34.00	5,173.95	
16	G. Ingall	Oska	Travel				24.00	5,149.95	
16	J. Noble	Oska	Travel				42.00	5,107.95	
16	A. Mountain	Oska	Travel				24.00	5,083.95	
16	S. Pierce	Oska	Travel				75.00	5,008.95	
16	D. Levesque	Oska	Travel				41.00	4,967.95	
16	C. Matthews	Oska	Travel				67.00	4,900.95	
16	L. Pollard	Oska	Travel				35.00	4,865.95	
19	J. Scicluna	Cash	Subs 2024				5.00	4,870.95	
19	C. Nash	Cash	Subs 2024 - 2025				10.00	4,880.95	
23	J. Carey	D.D.	Subs 2024 - 2025				10.00	4,890.95	
26	D. Williams	Cash	Subs – 2024				5.00	4,895.95	
								<b>4,895.95</b>	
<b>May 2024</b>									
1	I. Todd	D.D.	Subs – 2024 - 2027				20.00	4,915.95	
1	Radio 5 – 0 - +	Oska	Annual Fee		55.00		65.00	4,865.95	
24	E. Gibbs	Cash	Subs – 24 & Joining Fee				10.00	4,875.95	
25	D. Williams	D.D.	Wind Jacket				65.00	4,935.95	
25	G&J Kearne (Good Gear)	Oska	Wind Jackets		242.00			4,693.95	
29	D. Crawford	D.D.	Wind Jacket				65.00	4,758.95	
31	D. Levesque	Oska	Board Meeting		75.00			4,683.95	

<b>KARAGI COURT LTD</b>		<b>EXPENSE ACCOUNT</b>			<b>NEWCASTLE PERMANENT BANK</b>				
<b>2024</b>	<b>To</b>	<b>Chq</b>	<b>For</b>	<b>Code</b>	<b>Cheque</b>	<b>Pres</b>	<b>Deposits</b>	<b>BANK</b>	<b>Audit</b>
					<b>₪</b>		<b>₪</b>	<b>₪</b>	
<b>May 2024 (cont)</b>								<b>4,683.95</b>	
31	A. Mountain	Oska	Board Meeting		55.00			4,628.95	
31	S. Pierce	Oska	Board Meeting		110.00			4,518.95	
31	C. Matthews	Oska	Board Meeting		91.00			4,427.95	
31	J. Noble	Oska	Board Meeting		70.00			4,357.95	
31	G. Ingall	Oska	Board Meeting		55.00			4,302.95	
31	L. Pollard	Oska	Board Meeting		70.00			4,232.95	
31	B. Falconer	Oska	Board Meeting		69.00			4,163.95	
31	J. Noble	Oska	Director's Expenses		26.00			4,137.95	
31	C. Matthews	Oska	Director's Expenses		345.60			3,792.35	
31	G. Ingall	Oska	Director's Expenses		988.75			2,803.60	
31	B. Falconer	Oska	Director's Expenses		97.20			2,706.40	
31	D. Levesque	Oska	Director's Expenses		55.20			2,651.20	
<b>June 2024</b>								<b>2,651.20</b>	
6	E. Gibbs	D.D.	Wind Jacket				65.00	2,716.20	
<b>July 2024</b>								<b>2,716.20</b>	
27	KCL – Charity	Oska	Transfer to Expense A/C				5,000.00	7,716.20	
27	C. Matthews	Oska	Director's Expenses		376.00			6,340.20	
27	D. Levesque	Oska	Director's Expenses		181.20			6,159.00	
27	A. Mountain	Oska	Director's Expenses		146.40			6,012.60	
27	B. Falconer	Oska	Director's Expenses		250.80			5,761.80	
27	L. Pollard	Oska	Director's Expenses		106.80			5,655.00	
27	G. Ingall	Oska	Director's Expenses		414.00			5,241.00	
27	B. Falconer	Oska	Board Meeting		69.00			5,172.00	
27	A. Kfoury	Oska	Board Meeting		71.00			5,101.00	
27	A. Mountain	Oska	Board Meeting		55.00			5,046.00	
27	D. Levesque	Oska	Board Meeting		71.00			4,971.00	
27	C. Matthews	Oska	Board Meeting		102.00			4,869.00	

<b>KARAGI COURT LTD</b>		<b>EXPENSE ACCOUNT</b>			<b>NEWCASTLE PERMANENT BANK</b>				<b>Audit</b>
<b>2024</b>	<b>To</b>	<b>Chq</b>	<b>For</b>	<b>Code</b>	<b>Cheque</b>	<b>Pres</b>	<b>Deposits</b>	<b>BANK</b>	
					<b>\$</b>		<b>\$</b>	<b>\$</b>	
<b>July 2024 (cont)</b>									<b>4,869.00</b>
27	J. Noble	Oska	Board Meeting		70.00			4,799.00	
27	G. Ingall	Oska	Board Meeting		55.00			4,744.00	
27	L. Pollard	Oska	Board Meeting		70.00			4,674.00	
<b>August 2024</b>									<b>4,674.00</b>
8	B. Crockett	D.D.	Subs				50.00	4,724.00	
21	S. Williams	Oska	iPad maintenance		330.00			4,394.00	
<b>September 2024</b>									<b>4,394.00</b>
1	S. Williams	Oska	SSL Licence & domains		469.78			3,924.22	
30	B. Falconer	Oska	Board Meeting		80.00			3,844.22	
30	A. Kfoury	Oska	Board Meeting		36.00			3,808.22	
30	A. Mountain	Oska	Board Meeting		55.00			3,753.22	
30	D. Levesque	Oska	Board Meeting		75.00			3,678.22	
30	S. Pierce	Oska	Board Meeting		110.00			3,568.22	
30	C. Matthews	Oska	Board Meeting		35.00			3,533.22	
30	J. Noble	Oska	Board Meeting		70.00			3,463.22	
30	L. Pollard	Oska	Board Meeting		70.00			3,393.22	
30	G. Ingall	Oska	Director's Expenses		212.80			3,171.42	
30	D. Levesque	Oska	Director's Expenses		188.40			2,983.02	
30	C. Matthews	Oska	Director's Expenses		373.20			2,609.82	
30	B. Falconer	Oska	Director's Expenses		103.20			2,506.52	
30	L. Pollard	Oska	Director's Expenses		52.80			2,453.82	
<b>October 2024</b>									<b>2,453.82</b>
15	APM Graphics	Oska	Labels		167.20			2,286.62	
<b>November 2024</b>									<b>2,286.62</b>
7	G & J Kearne Invest.	Oska	Apparel		696.25			1,590.37	

<b>KARAGI COURT LTD</b>			<b>EXPENSE ACCOUNT</b>			<b>NEWCASTLE PERMANENT BANK</b>			
<b>2024</b>	<b>To</b>	<b>Chq</b>	<b>For</b>	<b>Code</b>	<b>Cheque</b>	<b>Pres</b>	<b>Deposits</b>	<b>BANK</b>	<b>Audit</b>
					<b>₪</b>		<b>₪</b>	<b>₪</b>	
<b>November 2024 (cont)</b>									
28	KCL – Charity	Oska	Trans to expense A/c				4,000.00	5,590.37	
29	B. Falconer	Oska	Board Meeting		93.00			5,497.37	
29	A. Kfoury	Oska	Board Meeting		47.00			5,450.37	
29	A. Mountain	Oska	Board Meeting		83.00			5,367.37	
29	D. Levesque	Oska	Board Meeting		69.00			5,298.37	
29	S. Pierce	Oska	Board Meeting		90.00			5,208.37	
29	C. Matthews	Oska	Board Meeting		121.00			5,087.37	
29	J. Noble	Oska	Board Meeting		57.00			5,030.37	
29	G. Ingall	Oska	Board Meeting		83.00			4,947.37	
29	L. Pollard	Oska	Board Meeting		59.00			4,888.37	
29	L. Pollard	Oska	Director's Expenses		249.60			4,638.77	
29	G. Ingall	Oska	Director's Expenses		339.20			4,299.57	
29	D. Levesque	Oska	Director's Expenses		103.20			4,196.37	
29	B. Falconer	Oska	Director's Expenses		180.00			4,016.37	
29	C. Matthews	Oska	Director's Expenses		310.23			3,706.14	
29	A. Mountain	Oska	Director's Expenses		162.00			3,544.14	
29	S. Pierce	Oska	Director's Expenses		141.20			3,402.94	
<b>December 2024</b>									
4	G. Ingall	Oska	Gift Cards – Brisbania PS		211.80			3,191.14	

**Appendix C – Charity Account: 650 – 000 9861 17706**

<b>KARAGI COURT LTD</b>				<b>CHARITY ACCOUNT</b>		<b>NEWCASTLE PERMANENT BANK</b>			
		<b>Chq</b>	<b>For</b>	<b>Amount</b>	<b>Deposits</b>	<b>Bank</b>	<b>Interest</b>	<b>Donations</b>	<b>Expenses</b>
<b>2024</b>				<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>
<b>January 2024</b>						<b>103,502.48</b>			
8	KCL		T.D. - <b>560 509 008</b>	50,000.00		53,502.48			
31	Interest				49.53	53,552.01	49.53		
<b>February 2024</b>						<b>53,552.01</b>			
5	KCL	Oska	Trans. To Expenses A/c	7,000.00		46,552.01			7,000.00
22	Toukley N.C.	Oska	Laptops (2)	1,876.00		44,676.01		1,876.00	
29	KCL		T.D. - Interest		6,157.00	50,833.01	6,157.00		
29	Interest				33.76	50,866.77	33.76		
<b>March 2024</b>						<b>50,866.77</b>			
5	KCL	Oska	Trans. To Expense A/C	7,000.00		43,866.77			7,000.00
9	CCKIN	Oska	Race Day - Deposit	100.00		43,766.77		100.00	
13	KCL		T.D. - Interest		12,147.92	57,914.69	12,147.92		
20	CC Bulldogs	Oska	Clothing	6,633.00		51,281.69		6,633.00	
20	KCL	Oska	Trans. To Expense A/C	4,000.00		47,282.69			4,000.00
31	Interest				38.04	47,319.73	38.04		
<b>April 2024</b>						<b>47,319.73</b>			
3	KCL		T.D. - Interest		5,685.48	53,005.21	5,685.48		
22	T.D. - 9008		Interest		575.34	53,580.55	575.34		
30	KCL		T.D. – Interest		5,131.84	58,712.39	5,131.84		
30	Interest				39.18	58,751.57	39.18		
<b>May 2024</b>						<b>58,751.57</b>			
31	Interest				44.91	58,796.48	44.91		

<b>KARAGI COURT LTD</b>				<b>CHARITY ACCOUNT</b>		<b>NEWCASTLE PERMANENT BANK</b>			
		<b>Chq</b>	<b>For</b>	<b>Amount</b>	<b>Deposits</b>	<b>Bank</b>	<b>Interest</b>	<b>Donations</b>	<b>Expenses</b>
<b>2024</b>				<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>
<b>June 2024</b>						<b>58,796.48</b>			
08	Long Jetty O'50	Oska	Keyboard & sound equip.	3,634.95		55,161.53		3,634.95	
08	CCKIN	Oska	Born to Live Programme	5,000.00		50,161.53		5,000.00	
22	CC Bulldogs	Oska	Food programme	1,000.00		49,161.53		1,000.00	
30	Interest				38.37	49,199.90	38.37		
<b>July 2024</b>						<b>49,199.90</b>			
17	CCKIN	Oska	Race Day – 09.11.24	1,500.00		47,699.90		1,500.00	
27	KCL	Oska	Trans. To Expense A/C	4,000.00		43,699.90			4,000.00
31	Interest				36.56	43,736.46	36.56		
<b>August 2024</b>						<b>43,736.46</b>			
27	KCL	D.D.	Investment Dividends		38,127.44	81,863.90	38,127.44		
31	Interest				38.13	81,902.03	38.13		
<b>September 2024</b>						<b>81,902.03</b>			
2	CCSLs	Oska	Part Sponsorship	40,000.00		41,902.03		40,000.00	
22	Chris O'Brien	Oska	Coffee Machine for raffle	399.00		41,503.03		399.00	
24	Brisbania PS	Chq	Students to attend RoboCup, Brisbane	5,011.66		36,491.37		5,011.66	
30	Interest				31.40	36,522.77	31.40		
<b>October 2024</b>						<b>36,522.77</b>			
8	T.D (maturity)	D.D	<b>650-000 560 509 008</b>		51,047.07	87,568.84	1,047.07		
9	Soldiers Beach SLC	Oska	First Aid Equipment	4,905.00		82,663.84		4,905.00	
15	Mary Macs	Oska	Washing Machines	8,225.00		74,438.84		8,225.00	
15	CCSLs	Oska	Remainer of sponsorship	15,673.20		58,765.64		15,673.20	
17	KCL	D.D.	Investment Dividends		51,425.71	110,191.35	51,425.71		

<u>KARAGI COURT LTD</u>				<u>CHARITY ACCOUNT</u>		<u>NEWCASTLE PERMANENT BANK</u>			
		<u>Chq</u>	<u>For</u>	<u>Amount</u>	<u>Deposits</u>	<u>Bank</u>	<u>Interest</u>	<u>Donations</u>	<u>Expenses</u>
<u>2024</u>				<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>		<u>\$</u>
<b>October 2024 (Cont)</b>						<b>110,191.35</b>			
30	Smith Family	Oska	10 Gift Cards – \$100 ea.	1,000.00		109,191.35		1,000.00	
31	CCKIN	Oska	Born to Live programme	5,000.00		104,191.35		5,000.00	
31	Interest				64.17	104,255.52	64.17		
<b>November 2024</b>						<b>104,255.52</b>			
4	KCL	Oska	T.D. – <b>566 937 409</b>	50,000.00		54,255.52			
28	KCL	Oska	Trans. To Expense A/C	4,000.00		50,255.52			
30	Interest				43.54	50,299.06	43.54		
<b>December 2025</b>						<b>50,299.06</b>			
6	ATO		Franking Credits		9,119.00	59,418.06			
6	Soldiers Beach SLS	Oska	1 <sup>st</sup> Aid Equipment	8,398.00		51,020.06		8,398.00	
11	CC Bulldogs	Oska	Team Apparel	6,000.00		45,020.06		6,000.00	
11	Toukley N. Centre	Oska	Garden Equipment	3,336.91		41,683.15		3,339.91	
20	Macq Wrap				23,811.73	65,494.88	23,811.73		
31	Interest				41.12	65,536.00	41.12		
<b>January 2025</b>						<b>65,536.00</b>			

**Appendix D – Term Deposit: 650-000 560 509 008 (NP)**

04.11.24		4.75%	Matures – 18 May 2025	\$ 50,000.00
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Appendix E: Holding Account      BSB: 082-356    Account: 30-167-5247

<b>KARAGI COURT LTD</b>				<b>HOLDING ACCOUNT</b>		<b>NAB, TUGGERAH</b>			
		<b>Chq</b>	<b>For</b>	<b>Amount</b>	<b>Deposits</b>	<b>Bank</b>	<b>Interest</b>	<b>Donations</b>	<b>Expenses</b>
<b>2024</b>				<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>
<b>January 2024</b>									
						<b>1,794.00</b>			
<b>February 2024</b>									
						<b>1,794.00</b>			
<b>March 2024</b>									
						<b>1,794.00</b>			
<b>April 2024</b>									
2	Transfer	D.D.	High Tea (S.F.)		920.06	2,714.06			
<b>May 2024</b>									
						<b>2,714.06</b>			
<b>June 2024</b>									
						<b>2,714.06</b>			
<b>July 2024</b>									
3	Transfer	D.D.	BBQ – 30.06.2024 (S.F.)		1,256.27	3,970.53			
9	Transfer	D.D.	30 -144-0974	3,000.00		970.53		3,000.00	
<b>August 2024</b>									
						<b>970.53</b>			
<b>September 2024</b>									
						<b>970.53</b>			
<b>October 2024</b>									
						<b>970.53</b>			
<b>November 2024</b>									
						<b>970.53</b>			

<b>KARAGI COURT LTD</b>				<b>TAP &amp; GO ACCOUNT</b>		<b>NAB, TUGGERAH</b>			
		<b>Chq</b>	<b>For</b>	<b>Amount</b>	<b>Deposits</b>	<b>Bank</b>	<b>Interest</b>	<b>Donations</b>	<b>Expenses</b>
<b>2024</b>				<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>
<b>January 2024</b>						<b>\$ 1,226.50</b>			
8	Sale – S.S	NAB	Narara Trains		3.04	1,229.54			
8	Sale – S.S	SQU	Narara Trains		235.10	1,464.64			
8	Sale – S.S.	Cash	Narara Trains		585.00	2,049.64			
31	Mrch Fee			0.04		2,049.60			
<b>February 2024</b>						<b>\$ 2,049.60</b>			
5	Sale – S.S	SQU	Narara Trains		172.11	2,221.71			
5	Sale – S.S.	Cash	Narara Trains		527.00	2,748.71			
16	D. Young	D.D.	BBQ Costs	331.80		2,416.91			
19	Monitor	SQU	Refectory		20.01	2,436.92			
26	Transfer	D.D.	Monitor	20.00		2,416.92			
<b>March 2024</b>						<b>\$ 2,416.92</b>			
4	Sale – S.S.	NAB	Narara Trains		3.04	2,419.96			
4	Sale – S.S.	SQU	Narara Trains		152.07	2,572.03			
4	Sale – S.S.	Cash	Narara Trains		176.00	2,748.03			
5	D. Young	D.D.	BBQ Costs	302.40		2,445.63			
18	High Tea (S.F.)	Cash	Wyong		825.00	3,270.63			
18	High Tea (S.F.)	SQU	Wyong		95.06	3,365.69			
28	Mrch Fee			0.04		3,365.65			
<b>April 2024</b>						<b>\$ 3,365.65</b>			
2	Transfer	D.D.	30-167-5247	920.06		2,445.59			
<b>May 2024</b>						<b>\$ 2,445.59</b>			
5	Sale – S.S.	SQU	Narara Trains		67.03	2,512.62			

<b>KARAGI COURT LTD</b>				<b>TAP &amp; GO ACCOUNT</b>		<b>NAB, TUGGERAH</b>			
		<b>Chq</b>	<b>For</b>	<b>Amount</b>	<b>Deposits</b>	<b>Bank</b>	<b>Interest</b>	<b>Donations</b>	<b>Expenses</b>
<b>2024</b>				<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>
<b>May 2024 (Cont)</b>						<b>\$ 2,512.62</b>			
6	Sale – S.S.	Cash	Narara Trains		118.70	2,631.32			
24	D. Young	D.D.	BBQ Costs	20.85		2,610.47			
<b>June 2024</b>						<b>\$ 2,610.47</b>			
3	Sale – S.S.	SQU	Narara Trains		9.00	2,619.47			
3	Sale – S.S.	Cash	Narara Trains		23.00	2,633.47			
<b>July 2024</b>						<b>\$ 2,633.47</b>			
1	BBQ (S.F.)	Cash	30.06.2024		1,143.80	3,786.27			
1	BBQ (S.F.)	SQU	30.06.2024		135.10	3,921.37			
3	G. Ingall	D.D.	Raffles	22.43		3,898.94			
3	Transfer	D.D.	30-167-5247	1,256.47		2,642.47			
8	Sale – S.S.	SQU	Narara Trains		141.05	2,783.52			
9	Transfer	D.D.	30-167-5247 (S. Family)		3,000.00	5,783.52			
9	Sale – S.S.	Cash	Narara Trains		226.00	6,009.52			
9	Masonicare	D.D.	Smith family	3,000.00		3,009.52		3,000.00	
15	Masonicare	D.D.	CCLHD - Children's Ward	3,000.00		9.52		3,000.00	
<b>August 2024</b>						<b>\$ 9.52</b>			
5	Sale – S.S.	SQU	Narara Trains		407.23	416.75			
5	K. Wilson	D.D.	Purchase – Sausages	88.01		328.74.			
6	Sale – S.S.	Cash	Narara Trains		354.10	682.84			
12	G. Ingall	D.D.	Purchase – Onions	8.00		674.84			
12	B. Falconer	D.D.	Purchase - Drinks	97.15		577.69			
12	S. Hart	D.D.	Purchase – Bread & sausage	66.24		511.45			
16	L. Wyong TL	SQU	South		100.05	611.50			
19	Monitor	SQU	Monitor		60.03	671.53			
21	Transfer	D.D.	L. Wyong TL	100.00		571.53			

<b>KARAGI COURT LTD</b>				<b>TAP &amp; GO ACCOUNT</b>		<b>NAB, TUGGERAH</b>			
		<b>Chq</b>	<b>For</b>	<b>Amount</b>	<b>Deposits</b>	<b>Bank</b>	<b>Interest</b>	<b>Donations</b>	<b>Expenses</b>
<b>2024</b>				<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>
<b>August 2024</b>						<b>571.53</b>			
21	Transfer	D.D.	Monitor - Refectory	60.00		511.53			
<b>September 2024</b>						<b>\$ 511.53</b>			
2	W.W. Poultry	D.D.	Sausages	247.50		264.03			
9	Sale – S.S.	SQU	Narara Trains		229.10	493.13			
9	Sale – S.S.	Cash	Narara Trains		238.00	731.13			
10	G. Ingall	D.D.	Onions	11.25		719.88			
10	S. Hart	D.D.	Bread / Sausages	28.80		691.08			
10	B. Falconer	D.D.	Soft Drinks	29.00		662.08			
10	B. Falconer	D.D.	Soft drinks	54.10		607.98			
23	L. Wyong TL	SQU	South		60.03	668.01			
23		D.D.	Soft Drinks	18.00		650.01			
<b>October 2024</b>									
4	S. Hart	D.D.	Bread, sauce	12.50		637.51			
7	S. Hart	D.D.	Bread, sauce	12.50		625.01			
7	S. Hart	D.D.	Bread, sausages, sauce	49.80		575.21			
7	B. Falconer	D.D.	Soft drinks	52.20		523.01			
7	Transfer	D.D.	L. Wyong TL – South	60.00		463.01			
7	S. Hart	D.D.	Bread, sausages, etc	74.84		388.17			
7	Sale – S.S.	SQU	Narara trains		297.68	685.85			
8	Sale – S.S.	Cash	Narara trains		443.30	1,129.15			
15	W.W. Poultry	D.D.	Sausages	247.50		881.65			
<b>November 2024</b>						<b>881.65</b>			
4	B. Falconer	D.D.	Soft drinks	93.90		787.75			
4	S. Hart	D.D.	Onions	50.00		737.75			

<b>KARAGI COURT LTD</b>				<b>TAP &amp; GO ACCOUNT</b>		<b>NAB, TUGGERAH</b>			
		<b>Chq</b>	<b>For</b>	<b>Amount</b>	<b>Deposits</b>	<b>Bank</b>	<b>Interest</b>	<b>Donations</b>	<b>Expenses</b>
<b>2024</b>				<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>
<b>December 2024</b>						<b>737.75</b>			
9	Sale – S.S.	SQU	Narara Trains		169.09	906.84			
9	Sale – SS	Cash	Narara Trains		411.50	1,318.34			
11	W.W. Poultry	D.D	Sausages	228.00		1,090.34			
20	Refund	SQU			120.08	1,210.42			
20	L. Wyong TL	D.D	South	120.00		1,090.42			
<b>January 2025</b>						<b>1,090.42</b>			
6	Sale – S.S.	SQU	Narara Trains		209.62	1,300.04			
6	Sale – S.S.	Cash	Narara Trains		291.00	1,591.04			
6	S. Hart	D.D	Sausages, drinks, etc	122.95		1,468.09			
13	Sale – S.S.	Chq	D 21 Childre Xmas Party		105.00	1,573.09			
21	W.W. Poultry	D.D.	Sausages	228.00		1,345.09			
31	S. Hart	D.D.	Bread	7.55		1,337.54			
31	C. Matthews	D.D.	Drinks	34.50		1,303.05			
31	G. Ingall	D.D.	Frozen Onions	48.00		1,255.04			
<b>February 2025</b>						<b>1,255.04</b>			

**Appendix G: Proposition for funding assistance:**

**Aim:** FOCC to assist District 21 and /or the Lodges reduce their costs incurred when raising funds for charitable purposes and to ensure that all conditions are met for additional funding through Masonicare.

**Guidelines:**

1. Following an application being completed and submitted to FOCC, it may assist, providing the application meets the rules as outlined below.
2. **Currently, fund-raising activities are ineligible to apply. ?????** Only applies to application/s commencing from date of enactment of proposal.
3. Total value for each individual fundraising event will be one thousand dollars (\$1,000.00) irrespective of how many activities towards it take place.
4. To obtain a refund of any costs associated with the fund-raising activity, a receipt/receipts must be produced.
5. Any organisation for which the funds are raised, must be based within the Central Coast LGA and provide services to clients within the LGA.
6. Funds provided cannot be used to purchase raffle prizes or prizes for an auction.
7. Any funds provided are for fundraising and **cannot be added** to a Masonicare InterAction Grant application.

**i.e. only available if the organisation is based with the Central Coast LGA. If, in raising funds involves Masonicare, it will be automatically refused except as outlined above – #3.**

Jim Noble  
President  
16.07.2024

**Question:** How many applications can be running at the one time? Can the e.g. District have 2 /3/4 applications running at the one time, TCCL – 2. It could add to several thousands of dollars.

- e.g. Current Masonicare Applications
- District 21 – Biker’s Hand – Joe Scicluna
  - District 21 – Mary Macs – Matt Harrison
  - TCCL – Neo-natal Unit, Gosford Hospital – Alex Mountain

## **Appendix H:**

### **Secretarial Roles.**

**1. ASIC – Password Required**

- Trading Name to be updated every 2 years – January 2026
- Ensure that every Director has a Director Identification Number (DIN) – MUST BE OBTAIN BEFORE APPOINTED AS A DIRECTOR.
- Via **auditor** - update directors add / delete / addresses after AGM with 28 days. **Fine applies**

**2. AcNc – Password Required**

The following -

- Responsible Names to be added / deleted
- Addresses must be always correct (within 30 days)
- Add Annual Report when adopted.

**3. Club Grants access: - Password required**

- Required to make application for a years' dates (Meetings at Ourimbah RSL)
- Discuss at May Board Meeting and then make application. Make sure an Annual General Meeting date is added to application.
- Apply when site is opened, for the next years dates (but include the remaining dates in application)

**4. Agenda - available to Directors 21 days before Board Meeting.**

- 1<sup>st</sup> Meeting of the year – all directors must be asked individually – have they gained benefit by way of a commission, bonus, etc. (look at an agenda from January / February) from the previous year.
- From above, all Directors to be asked if they believe KCL can pay their accounts when due.
- With the above 2 points, select 2 or 3 directors from the Finance Committee to sign the auditor's report.

**5. Minutes – must be available to Directors within 28 days of Board Meeting**

- At the end of minutes – Required actions and necessary Director Actions to be taken – SIM cards, payment of storage, state exemption from Stamp duty, etc.

#### 6. **Correspondence:**

- All correspondence (inwards / outwards) ranging from emails to mail, or received invoices
- Often, **YOU** are the main contact person – agenda, arranging functions & informing directors of all events and their attendance
- Arrange dates for attendance of presentations and meetings

#### 7. **Signatures on Bank Accounts / Term Deposits:**

- Banks accounts at Newcastle Permanent (2) and NAB (2)
- Treasurer & secretary plus 2 directors
- It is easier to visit the respective banks with an extract of minutes including who is being added, who is being deleted, access to which accounts, viewing rights and electronic approvals. The members proposed must be identified by the banks in person. Each bank has different identification procedures – obtain forms and the secretary completes **OR** all nominated directors including those who remain visit the bank together

#### 8. **Finance committee:**

- Includes treasurer & secretary plus 1 or 2 members.
- Must be minuted and extract produced for below.
- Via Fortunity (Shaun), open and be verified for signatory on WRAP account (Macquarie)  
Check with Shaun if no valid Australian passport
- Password will be forwarded, etc.

#### 9. **Annual Report & associated printed matter:**

- All members **MUST** receive an Annual Report – available on website **OR by mail. Each member has the right to receive a hard copy of A. R. if requested.**

- **Membership Officer** is to ensure that **all** members are included & the email addresses and residential address are current.  
Particularly, ensure deceased members have been removed  
A5 envelopes have to be addressed to each member (with sender's address)
- Discuss with Directors who will be standing at AGM; number of vacant director positions
- Commence preparation in January
  - Obtain the file;
  - Update
    - Notice of Annual General Meeting;
    - With the following forms - **Subscription, Director's Nomination, & Proxy** PLUS a letter of how to enter **Members Section of website** – the members forget.
    - Newsletter, where possible
    - Arrange printing of documents
    - Must be posted to all members
    - Willingness to remain the solicitor
    - Willingness to remain auditor
    - Arrange a Returning Officer – ensure person is not standing for the Board.
  - Prepare Annual Report
    - List of Donations & total amount donated;
    - Copy Notice of Annual General Meeting
    - Prepare agenda
    - Minutes of previous Annual General Meeting
    - Advise President, Treasurer & Charity Chairman for a written report. Set a deadline
    - Update
      - director's attendance at Board Meeting;
      - Membership list & Life Members
  - Add photos, proof spelling, set headings, check font and font size, update List of Contents, check alignment of sentences
  - Give to Simon for production

- Simon will add to website
- Print copies for President, V. President, Secretary, Treasurer, Solicitor, Auditor plus 4 more (for people who request a hard copy)
- Notice of AGM must be forwarded **21 days CLEAR Working days PLUS 2 days** (to mail & to receive) **PLUS days** if there is a public holiday e.g. Easter (Friday & Monday), ANZAC Day (1 day unless further days are added) e.g. **AGM – 11 April – Must be posted by 7 March** - 21 days plus 2 days for postage & Good Friday & Easter Monday)

**10. Agendas:**

**January / February**

- Motions required –

**ix. Director’s Declaration:**

At the end of financial year – 1st January to 31st December, 2023, all directors must signify that they themselves nor their family or any company that they may be directly involved with, have not received any benefit from this company other than expenses for which they are entitled to claim for.

**Recommendation:** *‘In accordance with Subdivision 60.15 of the Australian Charities and Not-for-profits Commission Act 2012, no Director has received any benefit by way of dividend, bonus or other such advantage other than expenses due from the carrying out of their duties.’*

(Each Director is to be asked individually and their answer is to be recorded in the Minutes)

Director’s Name:	Yes / No	Director’s Name:	Yes / No

**Moved:** Chris Matthews      **2nd:** Graeme Ingall

**Carried:** Yes / No

**x. Responsible Persons’ (Directors) Declaration – per section 60.15 of the Australian Charities and Not-for-profits Commission Regulation 2013**

The responsible persons declare that in the responsible persons' opinion:

- a) there are [are not] reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- b) the financial statements and notes satisfy [do not satisfy] the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

Signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profit Commission Regulation 2013.

Director's Name:	Yes / No	Director's Name:	Yes / No

**xi. Signatories for the Review: Responsible Persons Declaration**

**Recommendation:** 'That Chris Matthews (Treasurer), Graeme Ingall (Secretary) and David Levesque (Director) be the signatories in the Responsible Persons Declaration.'

**Moved:** Chris Matthews      **2nd:** Graeme Ingall

**Carried:** Yes / No

**1<sup>st</sup> Board Meeting after AGM**

- i. Change of Signatories – see above # 7
- ii. Appointment / election Charity Chairman, Membership Officer, Webmaster, Finance Committee (4)
- iii. Finance Committee must be able access Macquarie WRAP account – identification needed to be given to Shane O'Farrell and WRAP contacts the person. To remove oneself from a WRAP account, you must submit a resignation / fail to seek re-election to Board at AGM then confirmed by the Board. Letters – resignation, and acceptance by Board must be produced.

**11. Lastly –**

- You and the President are responsible to ensure that the Constitution is adhered to
- You are responsible to ensure all accounts to be are paid are approved by the Board.  
Can be done by circular motion I.e. forwarded by email and APPROVED by ALL directors. If a director abstains or declines, the payment must be placed before the Board.  
General expenses e.g. Director's Insurance, storage costs, auditor's fees, etc. can be paid without Board approval, as they are normal running expenses.
- Sometimes you need to follow up with the person responsible
- You are the conduit between the **Board and the LAW** (AcNc - Responsible Persons update including contact details, AIS statement to AcNc), ASIC – (Registration of Directors & removal PLUS Trading Name re-registration)
- Ensure that the public perception is maintained

#### **Treasurers Duties:**

The duty of the Treasurer is to ensure that the Company ( Freemasons on the Central Coast) plans to earn sufficient income from Term Deposits and Stocks and shares so that we are able:-

1. Pay our own costs and to see that all Directors and Members are not out of pocket for monies individually spent.
2. Pay for any professional advice and consultants.
3. Make donations to Charities, Organisations or needy persons on the Central Coast.
4. Build the Capital each, and every year.

At the same time ensuring the security of monies already held by the Company.

He should be an integral part of the Finance Committee and hold meetings along with other members of the Committee with Fortunity Wealth Investments.

He should also ensure that according to the constitution that the Company donates 70% of all profits made to the charities or needy persons as recommended by the Charity Committee and endorsed by the Full Board of Directors

Ensure that 20% of all profits is directed to the principal investment and that the remaining 10% is used for expenses incurred by the directors and sundry items.

Keep spread sheets using the IF formula for both Charity and Expense Accounts and prepare them for the Company Auditor by the 2<sup>nd</sup> week in January. The spreadsheet shall contain:-

- a) The income and receipts of all monies
- b) A summary of expenses
- c) A detailed list of all sundries
- d) A statement of all accounts that have been paid
- e) A statement that all donations have been accounted for
- f) Ensure all NAB Accounts are kept up to date

Ensure that The Duties Exemption is kept up to date, also ensure that the Business Insurance and Public Liability is renewed every February.

**Appendix I:** 04.01.25

**Happy New Year to Our 4 Major Shirley Shuttle Major Donors,**

**MAJOR UPDATE RE : THE FUTURE OF SHIRLEY SHUTTLE 2025 AND ONWARDS**

**Shirley 1 : Freemasons Central Coast.** This vehicle was in a 'fault accident' (driven by a Community Transport driver) during 2024 and the insurance settlement amount has 'finally' been deposited with other SS funds to purchase a new Mitsubishi Outlander asap. It is envisaged that this vehicle once purchased will be due for replacement around **30 June, 2027** i.e. at around 100,000 kms/2.5 years. NB. Vehicle maintenance costs will be met from fundraising (see below).

**Shirley 2 : Lions Family Central Coast.** This vehicle is well overdue for replacement. **\$30,000** is currently being held by the **Lions Club of East Gosford Wyoming** to be transferred into our new SS account to purchase a new Mitsubishi Outlander asap. Envisaged next replacement as above. NB. Additional replacement cost and vehicle maintenance costs will be met from fundraising (see below).

**Shirley 3 : Karen Thorpe obo her husband and parents.** This vehicle is due for replacement during 2025 to be replaced by a new Mitsubishi Outlander, and Karen has pledged **\$20,000** towards the cost of the replacement vehicle, a new Mitsubishi Outlander. Envisaged next replacement as above. NB. Additional replacement cost or around **\$5,000** and vehicle maintenance costs will be met from fundraising (see below).

**Shirley 4 : CancerCare Aust and Rotary Club of East Gosford c/- Rod Chippendale.** This vehicle is due for replacement during 2025 with the purchase of a new Mitsubishi Outlander. Rod and his team introduced the addition of this vehicle when the Cancer Centre opened at Gosford Public Hospital, and they have met all vehicle replacement and vehicle maintenance costs since that time.

**We hope that Rod and his team and able to commit to 2025 - 2027 costs. Rod, I look forward to your feedback.**

Thank you so much for your generosity over previous years to keep our 4 x Shirley Shuttle vehicles on the road to continue into our 17<sup>th</sup> year of service to transport transport-challenged cancer outpatients to attend local oncology treatment centres for appointments as a potentially life-saving service.

***New Agreement with Community Transport Hornsby Kuringai 2024 and onwards***

When **Community Transport Central Coast Ltd (CTCCL) liquidated** during late September, 2024 (a very short notice) I feared that SS would fold, but due to the commitment of my SS volunteer drivers led by John Hunter we continued to address appointments with a view to locking in a contract with

**Community Transport Hornsby Kuringai (CTHK)** who have taken over a number of Central Coast Transport Contracts.

***November, 2024 Verbal Agreement between SS with Community Transport Hornsby Kuringai (CTHK) and Onwards with a Legal Contract***

For CTHK to take over administration of SS, the following was verbally agreed during late 2024, and is in the process of being incorporated into a legal contract by **Peter Hudson Lawyers** :

- That client fees to increase to \$20 per round trip for clients and carers from \$10 and \$6 (to which I readily agreed),
- That client fees collected by SS volunteer drivers be dedicated to CTHK admin costs (to which I agreed, with some exceptions to be finalised),
- That SS funds pay for ALL other costs (to be confirmed asap) to run the SS service such as :
  - **Vehicle replacement** costs of around \$35,000 per vehicle less **trade-in** of possibly \$10,000 each 100,000 kms/2.5 years.
  - **Branding** of each new vehicle ie around \$500 per vehicle via Gosford Signs,
  - **6 weekly vehicle check ups** at \$70 per vehicle due to high kms by Hogs Auto Kariong,
  - **Regular vehicle services** of around 2 x \$400 per vehicle per annum by Hogs Auto Kariong,
  - **Tyre replacement** of around \$1,200 for each vehicle say each 40,000 kms ie 2 to 3 times per vehicle over 2.5 years,
  - **Registration, 3P and Comprehensive Insurance** x 4 : presently being calculated per annum,
  - **NRMA Road Service** for up to 5 vehicles @ \$89 per annum (special price),
  - **4 x mobile phones** with software for client appointment information (as presently drivers are using their private phones) to be purchased
  - **30 driver uniforms** from GoodGear, East Gosford : polo shirt (\$35), jacket (\$55), and cap (\$10) ie \$100 per driver but hope to get a sponsor to pay the \$3,000,
  - **Publishing** of brochures, raffle tickets, receipts etc. To be calculated,
  - Setting up the Shirley Shuttle **Website**. To be calculated.
  - Paying \$35 per month for **Xero software** to keep appropriate financial records with assistance from David Bartlett, Accountant, and
  - **Petrol costs** of \$28,600 per annum when Central Coast Local Health District stop payment of fuel cards as at 30 June, 2025.

***Shirley Shuttle now a Registered Charity !***

During **November and December, 2024** I registered Shirley Shuttle as a Business Name, obtained an ABN, Registered as a Charity with ACNC, Fair Trading and the ATO so Shirley Shuttle is now a Registered Charity with me as President/Treasurer/Fundraiser and 4 other Committee Members.

***First SS Committee Meeting***

We will be holding our first meeting on **Friday, 31 Jan, 2025 6pm at a location to be announced** if you would like to attend. If you wish to apply to become a Committee Member or Ordinary Member you will need to do so in writing and attend our first meeting.

## ***SS Finances***

During **November, 2024** our funds were transferred to **Peter Hudson Lawyers Trust Account** for safe keeping, and Peter has paid a number of invoices to keep our vehicles on the road.

And, I paid **David Bartlett, Accountant** from my Police Bank account, for various registration processes, finalising the SS Constitution and SS Business Plan, and will organise a refund to me down the track.

Recently, I applied for a SS Bank Account to be set up at **Bendigo Bank, East Gosford** to hold all our SS funds. That process will be finalised on **Monday, 6 Jan, 2025** when I attend the branch. Then funds held by Peter Hudson Lawyers will be transferred into that account.

## ***SS Financial Challenge 2025 and Onwards***

Now that SS is a Charity with added expenses of payment of admin fees and then payment of fuel costs from 1 July, 2025 fundraising becomes a major issue.

I hope to retain our 4 major sponsors when to assist with vehicle purchase costs, and fundraising events to be dedicated to all other costs (most of which were mentioned above).

As Treasurer, I have been encouraged to download **Xero Software** at \$35 per month to record our finances and provide records required by legislation, and **David Bartlett, Accountant** will assist me to set up a system until I am confident running it, and of course at a cost for his help.

## ***Shirley Shuttle Clients***

Last year SS transported **9,200 clients** at \$10 per round trip if affordable or a lower or no fee negotiated for clients in financial distress. That fee has increased as at 1 Jan, 2025 to \$20 per client (see above) to cover admin costs and be a realistic for the service provided.

Our main goal is to be of service to Central Coast oncology outpatients who have **'no other reasonable options for transport to and from oncology treatment centres'**, and it is crucial that SS does not operate as a 'cheap and convenient option' for outpatients who legitimately have other reasonable options e.g. from and family member, friend etc.

***CTHK booking staff at initial contact with potential clients hope to engage only genuine SS clients.***

## ***SS Operational Times***

Previously under CTCCL admin, driver shifts were too long, including (at times) too early client appointments, and waiting for clients attending late appointments outside reasonable operational times.

So, treatment centres have been informed of new operational times for transport of clients to negate early and late appointments adding to reasonable shift times.

***Shortage of SS Volunteer Drivers : Need 11 Plus New Drivers to Increase to 30***

SS currently has 19 volunteer drivers, having lost some during the liquidation of CTCCL in September, 2024, and we need 30 ie a further 11 or so.

I am in the process of creating an advertisement for new drivers to complete **at least one shift each week or fortnight** with the following checks :

- criminal history, and
- drivers license checks

via Service NSW to be refunded by SS on production of receipts.

In the past our drivers were **First Aid and CPR qualified**, but I am considering if these qualifications are necessary especially due to cost and unlikely situation to ever be required. We are mainly akin to a taxi service not an ambulance service. AS THIS IS AN IMPORTANT ISSUE IT IS PRESENTLY BEING INVESTIGATED.

I will provide a brochure to you in the near future, but if you know of any potential applicants, they can contact me via my mobile phone : **0418 286 192**.

Until we attract more drivers, I may be filling in some shifts in the near future as I have previous experience as a driver but will need to learn how to use the software via my mobile phone, which I don't foresee will be a major issue.

***Please respond and let me know what you think ,and if you are willing to remain as a sponsor if you haven't already let me know.***

Very kind regards,

Barb Galvin