

KARAGI COURT LIMITED
ABN 002 044 500

President:
Robert Bedwell

Secretary:
Graeme Ingall

Please check Page 4 for actions to be taken.

Minutes

**Minutes of the Board Meeting held at the Ourimbah RSL Club
Tuesday 12 March 2019 commencing at 6:55 pm.**

Present: Robert Bedwell (President); David Williams (Vice President); Graeme Ingall (Secretary); Chris Matthews (Treasurer); Stuart Butler; Steve Hart; and Jim Noble.

1. Welcome.

Robert thanked the directors for their attendance.

2. Conflict of Interest:

There was no Conflict of Interest declared regarding the Agenda.

3. Minutes of the Board Meeting – Thursday 14 February 2019.

Motion: *‘That the minutes of the 14 February 2019 Board Meeting held at the Ourimbah RSL be accepted’. (Circulated by email 23.02.2019 to your iPads and PCs)*

Moved: Chris Matthews **2nd:** David Williams **Carried.**

4. Matters arising from those Minutes.

i. Painting by Max Streeter – Robert Bedwell: (from 18 February, 2017):

Completed and erected by AGM 2019.

ii. Painting by Rewa Betland – Chris Matthews:

Completed and erected by AGM 2019.

iii. Coats – Chris Matthews:

As the Board elections are due, Chris and Graeme decided to conduct the coat size measuring in May. 2019. The Board expressed regret but this was the best decision.

5. Matters finalised or occurred since last Board Meeting - 20 November – 14 February 2019.

Only contains matters that have been commented upon; for other events see agenda.

- i.** 04.03.2019 – SOKs presentation Evening at Mingara Club. Arrangements were made for the presentation of \$ 10,000 at Nth Gosford Rotary Meeting – Monday

Motion: *‘That actions taken from 14 February – 12 March 2019 be adopted.’*

Moved: David Williams **2nd:** Stuart Butler **Carried.**

6. Correspondence – 14th February - 12th March 2019.

Additional correspondence -

- i.** Fortunity Invoice - \$ 3,600.00
- ii.** 5 Lands walk Invoice - \$ 5,000.00
- iii.** PIB (Directors Insurance) - \$ 2,335.00

- iv. Opening of Arts Studios Co-operative – 22 March at the Bay Gallery, 29 Broken Bay Road, Ettalong Beach.

Motion: *‘That the inwards and outwards correspondence be accepted.’*

Moved: Graeme Ingall **2nd:** Steve Hart **Carried.**

7. Treasurer’s Report – (from the agenda).

Director’s payments made: D. Williams - \$ 160.00; G. Ingall - \$ 522.00; C. Matthews – \$ 367.00; S. Hart - \$ 166.00.

Motion: *‘That the treasurer’s report be received and adopted including any ratification of Term Deposits, financial investments, payments made and payments to be made as recorded.’*

Moved: Chris Matthews **2nd:** Steve Hart **Carried.**

8. Committee Reports -

A. Charity Committee Report – Steve Hart:

i. Contemporary Veterans Support Program – Tim Davidson:

No further action required – Graeme.

ii. Soldiers Beach SLS – Nippers Inclusion Programme:

Withdrew application.

iii. Application from Wyong Masonic Centre:

Approved to increase purchase price from \$ 2,250.00 to \$ 2,295.00.

iv. Bellbird Committee Inc.:

It was agreed that we would support in the following manner –

- Application form needed to be completed for the individual;
- If approved, payment would be made to the supplier; and
- where appropriate, joint presentation.
- The maximum allocation \$ 20,000.00.

Motion: *“That the Charity Committee’s Report be accepted and the following actions listed above are to be taken –*

1. Increased amount from \$ 2,250.00 to \$ 2,295.00 (increase of \$ 45.00) for defibrillator for Wyong Masonic Centre.
2. Chris Matthews & Graeme Ingall to discuss Charity Committee decision with Bellbird Committee.

Moved: Steve Hart **2nd:** Stuart Butler **Carried.**

B. Website Report – Graeme Ingall:

Graeme reported that –

- he has requested information from Lodges Toukley and James Kibble;
- a new Facebook site has been completed by Shanae.

Motion: *“That the Website Committee’s Report be accepted and the above actions.’*

Moved: Graeme Ingall **2nd:** Chris Matthews **Carried.**

C. Membership – Graeme Ingall:

Subscriptions have been collected and 2 new members are yet to be added.

9. General Business

i. 2018 Annual Report:

a. Director's Declaration:

At the end of financial year – 1st January to 31st December, 2018, all directors must signify that they themselves nor their family or any company that they may be directly involved with, have not received any benefit from this company other than expenses for which they are entitled to claim for.

Motion: *'In accordance with Subdivision 60.15 of the Australian Charities and Not-for-profits Commission Act 2012, no Director has received any benefit by way of dividend, bonus or other such advantage other than expenses due from the carrying out of their duties.'*

(Each Director was asked individually by the secretary – R. Bedwell – No; C. Matthews – No; D. Williams – No; G. Ingall – No; S. Hart – No; J. Noble – No; G. Bown – No; I. Todd – No; R. McCormick – No.)

Moved: Chris Matthews **2nd:** Jim Noble **Carried:**

b. Responsible Persons' (Directors) Declaration – per section 60.15 of the Australian Charities and Not-for-profits Commission Regulation 2013

The responsible persons declare that in the responsible persons' opinion:

- there are [are not] reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- the financial statements and notes satisfy [do not satisfy] the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

Signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profit Commission Regulation 2013.

Signatories for the Review: Responsible Persons Declaration

Motion: *'That Robert Bedwell (President), Chris Matthews (Treasurer) and Graeme Ingall (Secretary) be the signatories in the Responsible Persons Declaration.'*

Moved: Chris Matthews **2nd:** Stuart Butler **Carried:**

c. Preparation of Annual Report:

Completed for discussion at this meeting. Typos were the main problem.

d. Guest Speaker:

Ms Helen Isenhour, Manager of Headspace, together with Corey and Silas, will be the guest speakers.

ii. 5 Lands Walk – Saturday 22nd June 2019 – Hunter Park:

The following has been organised by Chris & Graeme –

- Visual presentation – TV monitor;
- Gazebo
- Pens – currently in storage;
- Mugs – 25 in storage;
- Masonic pamphlets – **Geoff to organise from Grand Lodge;**

- Mannequin – **Stuart & Chris to follow up (Lodge Wyong T. Lakes).**

iii. **SLS-CC:**

Graeme advised that the current agreement will conclude at the end 2018/2019 swimming season. It was proposed and agreed that Chris and Graeme to continue their negotiations with Chris Parker, CEO SLS-CC.

iv. **New Members:**

Motion: 'That an "Invitation to Join" be forwarded to the following persons – Simon Pierce.'

Moved: Geoff Bown

2nd: Chris Matthews

Carried.

- v. **Next Board Meeting – Thursday 23rd May 2019 at Ourimbah RSL.**

3. **There was no further business, the meeting closed at 8:50 pm.**

Date: 23rd May 2019.

Robert Bedwell – President

<u>Date</u>	<u>Board Action/s to be taken – 2019 / 2020</u>
1 st Jan 2020	SIM Cards – Chris & Sue Matthews
15 th Jan 2020	Storage
24 th Jan 2020	Renew Trading Name – Freemasons on the Central Coast – Tim Davidson
1 st Feb 2020	Renewal of Stamp Duty Exemption – Office of State Revenue
1 st Apr 2020	Insurance – directors, car & Public Liability
1 st Apr 2020	Post Office Box Renewal
25 th May 2018	Keys – post office box and storage shed - Chris Matthews, Steve Hart, Graeme Ingall
1 st Jun 2019	Organize dates for 2018 Board Meetings – Ourimbah RSL
28 th Jul 2019	Renew - www.karagicourt.org.au –
24 th Sep 2019	Renew - www.freemasonsonthecentralcoast.com.au
	Karagi Court Badges with Secretary.

Director:	Minute No.:	Action to be taken:
Geoff Bown	9 (ii)	Pamphlets from Grand Lodge
Graeme Ingall & Chris Matthews	9 (ii)	Gazebo and monitor from SLS-CC
Chris Matthews & Stuart Butler	9 (ii)	Mannequin from WMC
Graeme Ingall & Chris Matthews	9 (iii)	Commence discussions re donation to SLS-CC – vest for Nipper, etc.
Graeme Ingall		Complete and forward application forms to 6 Lodges