

KARAGI COURT LIMITED
ABN 002 044 500

President:
Robert Bedwell

Secretary:
Graeme Ingall

Minutes
Minutes of the Board Meeting held at the Ourimbah RSL Club
Thursday 24th May 2018 commencing at 7:00 pm.

Present: Robert Bedwell (President); Graeme Ingall (Secretary); Chris Matthews (Treasurer); Geoff Bown, Stuart Butler; Steve Hart; Ian Todd.

Guests:

Ms Christine Newell – The Smith Family; Ms Leasha Craig and Ms Rewa Betland – Arts Studio Cooperative and Mr Jim Noble – member.

The President warmly welcomed our guests, Mr Ian Todd, newly elected Director and thanked the Directors for their attendance.

Chris introduced Christine to the guests and directors. Christine spoke on the holistic assistance to families, particularly their programme – ‘Learning for Life’. ‘Learning for Life’ covers three areas – providing financial assistance to the child for their education; a family coordinator is attached to the family and mentoring to both the family and the child. This co-ordinated approach in assisting families has proved to date very beneficial.

Chris introduced Leasha and Rewa. Leasha spoke on her project ‘Australian Spirit’ and invited the ‘Freemasons on the Central Coast’ to participate at her open day on Saturday 10th November at the Gosford Racecourse.

Rewa then presented her painting – ‘Faith, hope and Charity’ - to the directors and thanked us for the sponsorship.

1. Apologies:

Motion: *‘That apology from David Williams be accepted.’*

Moved: Chris Matthews 2nd: Steve Hart **Carried.**

2. Conflict of Interest:

There were no ‘Conflicts of Interest’ contained in the agenda.

3. Minutes of Board Meeting – Thursday 22nd March 2018:

Motion: *‘That the Minutes of the Board Meeting held on Tuesday 22nd March 2018 be accepted.’* (Circulated by email – 08.03.2018 to iPad.)

Moved: Steve Hart 2nd: Geoff Bown **Carried.**

4. Minutes of Board Meeting – Monday 2nd April 2018:

Motion: *‘That the Minutes of Board Meeting held on Monday 2nd April be accepted.’*
(Circulated by email 03.05.2018 to your iPads)

Moved: Stuart Butler 2nd: Steve Hart **Carried.**

5. **Business Arising from both Board Meetings:**

i. **Painting by Max Streeter – Robert Bedwell:**

Robert to arrange wording and engraving of plaque. Denis Dean would be able to assist with an engraver.

6. **Matters finalised or occurred from 2 April – 24 May 2018:**

See agenda dated 24 May 2018.

Motion: *‘That the actions taken as contained in agenda be accepted.’*

Moved: Graeme Ingall **2nd:** Ian Todd **Carried.**

7. **Correspondence:**

Motion: *‘That the inwards and outwards correspondence be accepted.’*

Moved: Graeme Ingall **2nd:** Chris Matthews **Carried.**

8. **Treasurer’s Report – Chris Matthews:**

Motion: *‘That the Treasurer’s Report be received and adopted including any ratifications of payments to be made, and approval of payments to Director’s and members, if any.’*

Payments:

Graeme Ingall – Director -	401.05
Chris Matthews – Director -	370.00
Robert Bedwell – Ties -	309.54
Shanae Williams – website -	542.50

Moved: Chris Matthews **2nd:** Stuart Butler **Carried.**

9. **Reports from Committees:**

A. **Charity Committee –**

i. **Art Studios Cooperative – Geoff Bown –**

Leasha informed the Board that Arts Studios Cooperative were in the process of moving premises which is resulting in placing the scholarship on hold until November, 2018;

ii. **School funding Libraries – Geoff Bown –**

Motion: *‘That the school libraries be no longer considered.’*

Moved: Geoff Bown **2nd:** Steve Hart **Carried.**

iii. **Masonicare Wheelchairs – David Williams –**

Cheque has been forwarded to Masonicare and awaiting the wheelchairs. Hopefully, the wheelchairs will arrive at the end of July.

Motion: *‘That the combined Charity Report be received and adopted and the above actions, if any, to be taken.’*

Moved: Geoff Bown **2nd:** Chris Matthews **Carried.**

B. Website – Graeme Ingall:

Still awaiting information from Lodges Toukley and James Kibble. Will forward another email requesting that information.

Further information has been added in Media Releases and Events.

10. General Business:

i. 2018 Annual General Meeting:

President:	Robert Bedwell	Vice President:	David Williams
Secretary:	Graeme Ingall	Treasurer:	Chris Matthews
Directors:	Geoff Bown	Stuart Butler	Steve Hart
		Ian Todd	

ii. Appointment of a Director:

Motion: ‘*That James Arthur Noble be appointed as a Director of Karagi Court Limited.*’

Moved: Chris Matthews **2nd:** Stuart Butler **Carried.**

iii. Signatories on Cheque Accounts – 9881 82800 (Expense A/c) and 9861 17706 (Charity A/c):

Motion: ‘*That the signatories on all Newcastle Permanent Bank Accounts – (Expense Account - 9881 828000 and Charity Account – 9861 17706) be Chris Matthews, Robert Bedwell, David Williams and Graeme Ingall with any two to sign and all with viewing access. All other signatories to be removed.*’

Moved: Chris Matthews **2nd:** Ian Todd **Carried.**

iv. Composition of Finance Committee:

Motion: ‘*That the following directors be appointed to the Finance Committee – Chris Matthews, Robert Bedwell, David Williams and Graeme Ingall.*’

Moved: Chris Matthews **2nd:** Stuart Butler **Carried.**

v. Composition of the Charity Committee:

Motion: ‘*That the following directors be appointed to the Charity Committee – Steve Hart as Chairman, Stuart Butler, Jim Noble and Geoff Bown.*’

Moved: Steve Hart **2nd:** Ian Todd **Carried.**

vi. Composition of Publicity, Facebook and Website Committee:

a) Publicity:

The Charity committee are responsible for the taking of photos and forwarding to the secretary.

b) Facebook:

Currently, Scott Hinks and Jeff Hindmarsh are the administrators. Chris to obtain passwords for the next Board Meeting.

c) Website:

Graeme Ingall to be responsible for the addition of information to the website.

Motion: *‘That the following directors be appointed to the Publicity and Website Committee – Graeme Ingall, Steve Hart and Ian Todd.’*

Moved: Steve Hart **2nd:** Jim Noble **Carried.**

vii. **Travel and meal allowance for Directors:**

a) **Travel Allowance from 24 May 2018:**

Motion: *‘That the travel allowance be increased to \$ 0.85 cents per kilometre for Directors and members on official business.’*

Moved: Chris Matthews **2nd:** Steve Hart **Carried.**

b) **Meal Allowance from 24 May 2018:**

Remains at \$ 25.00 per Director who purchases a meal before the Board meeting or a Director / member who purchases a meal (up to the value of \$ 25.00) whilst on official business – reimbursement according to the receipt.

viii. **Approval of Donations from the monies allocated to the Lodges:**

Motion: *‘That the Charity Committee be granted authority to approve donations upon receipt of the Lodge’s application in accordance with their allocation, their forms has been completed and made payment for the plaque.’*

Moved: Graeme Ingall **2nd:** Chris Matthews **Carried.**

ix. **Dates for 2019 Board Meetings and AGM:**

Thursday 14th February; Tuesday 13th March; Tuesday 23rd April – AGM;
Thursday 23rd May; Thursday 25th July; Thursday 26th September;
Thursday 28th November.

The above dates were confirmed for 2019.

x. **5 Lands Walk – Saturday 23rd June – Chris Matthews:**

Chris informed the meeting that he has ordered 200 pens @ \$ 0.98 each.

xi. **New members:**

Motion: *‘That an ‘Invitation to Join’ be forwarded to the following persons – Mr Terry Jones (Lodge James Kibble); Mr David Dunger (The Central Coast Lodge) and Mr Simon Pierce (Lodge Morning Star).’*

Moved: Chris Matthews **2nd:** Ian Todd **Carried.**

11. There was no further business, the meeting closed at 9:50 pm.

Robert Bedwell – President

Date: 26th June 2018.

Date	Board Action/s to be taken – 2018 / 2019
1st April, 2018	Insurance – directors, car & Public Liability
1st January, 2019	SIM Cards – Chris & Sue Matthews
1st February, 2020	Renewal of Stamp Duty Exemption – Office of State Revenue
1st June, 2019	Organize dates for 2018 Board Meetings – Ourimbah RSL
25th May, 2017	Keys – post office box and storage shed - Chris Matthews, Steve Hart, Graeme Ingall
	Karagi Court Badges with Secretary.
24th September, 2019	Renew - www.freemasonsonthecentralcoast.com.au
28th July, 2018	Renew - www.karagicourt.org.au –
24th January, 2020	Renew Trading Name – Freemasons on the Central Coast – Tim Davidson

Actions to be taken by Directors:

Director:	Minute No.:	Actions to be taken:
Robert Bedwell	5 (i)	Plaque for painting in GMC.
Graeme Ingall	9B	Contact Lodges Toukley and James Kibble; con tinue discussions with Shanae
Graeme Ingall	10 (ii)	Inform AcNc – Ian Todd & Jim Noble
Graeme Ingall	10 (iii)	Signatories with Newcastle Permanent Bank
Chris Matthews	10(vi) (b)	Obtain passwords for Facebook from Scott Hinks & Jeff Hindmarsh.
Graeme Ingall	10 (ix)	Dates for 2019 Board meeting – Ourimbah RSL
Chris Matthews	10 (x)	5 Lands Walk
Graeme Ingall	10 (xi)	‘Invitation to Join’ to be forwarded to nominated persons