

KARAGI COURT LIMITED

ABN 002 044 500

President:
Scott Hinks

Secretary:
Graeme Ingall

Minutes

Minutes of the Board Meeting held at the Ourimbah RSL Club
Thursday 26th May, 2016 commencing at 7:10 pm.

Present: Scott Hinks (President); Andrew Kfoury (Vice President); Graeme Ingall (Secretary); Chris Matthews (Treasurer); Robert Bedwell; Stuart Butler; Derek Crawford; David Williams.

Apologies: Nil

The President welcomed the directors, particularly Stuart Butler and thanked them for their attendance.

1. Minutes of the Board Meeting – 28th May, 2015.

The minutes of the board meeting held 28th May, 2015 were circulated by email.

Motion: *'That the minutes of the 28th May, 2015 Board meeting be accepted'.*

Moved: Andrew Kfoury **2nd:** Robert Bedwell **Carried**

2. Matters arising from those minutes – NIL

3. Minutes of the Board Meeting – 26th May, 2016.

The minutes of the board meeting held 26th May, 2016 were circulated by email and a copy given to Stuart Butler.

Motion: *'That the minutes of the 26th May, 2016 Board meeting be accepted'.*

Moved: Andrew Kfoury **2nd:** Chris Matthews **Carried**

4. Matters ongoing / completed since 26th May.

i. Web Site Development – Scott Hinks and Graeme Ingall:

ii. SLS-CC 2016 Awards of Excellence – 11th June:

Action: Attending will be Scott & Kim Hinks, Chris & Sue Matthews and Stuart & Sasha Butler.

iii. 5 Lands Walk – 25th June:

iv. UON Scholarships (2):

Action: Andrew and Scott to make selections

v. Letter to Lodges:

Action: Graeme to forward letter to Lodge Secretaries.

Motion: *'That the matters completed be accepted.'*

Moved: Scott Hinks **2nd:** Robert Bedwell **Carried**

5. Correspondence – 25th February to 31st March, 2016.

Inwards:

- i. **Hosting Impact – email.**
Action: Scott and Graeme to have discussions with Hosting Impact, Newcastle.
- ii. **Insurance – Paid.**
- iii. **5 Lands Walk** – Invoice for \$5,000 (Paid)
- Events on 25th June; and
= Invitation to 5 lands Walk After Party – Sunday 3rd July.
Action: Graeme to organise a volunteers' roster and associated display.
All Directors received invitation; are to reply individually.
- iv. **Gosford City Railroad** – request for a donation.
Action: With the Charity Committee – Robert Bedwell.
- vi. **Central Coast Bulldogs**
- Thank-you for the donation when presented in March.
 - Invitation to attend their match at Darren Kennedy Oval Toukley on Saturday 28th May. Lodge Toukley is attending.
 - Their involvement in the Masters Tournament.
- vii. **University of Newcastle – Ourimbah Campus.**
Email from Kate Prout requested that a selection be made for 2 students to receive the scholarship.
Motion: *'That Karagi Court provides two (2) scholarships each to the value of two thousand, five hundred dollars (\$2,500.00).'*
Moved: Robert Bedwell **2nd:** Andrew Kfoury **Carried.**
Action: Scott and Andrew to complete the selection.
- viii. **Art Studios Co-operative Ltd**
Action: With the Charity Committee – Robert Bedwell.

Outwards:

Nil

Motion: *'That the inwards and outwards correspondence be accepted.'*
Moved: Andrew Kfoury **2nd:** Robert Bedwell **Carried.**

6. **Treasurer's Report – Chris Matthews**
All information is contained in the agenda.

Motion: *'That the treasurer's report be received and adopted including ratification of Term Deposits, financial investments, payments made and payments to be made.'*
Moved: Chris Matthews **2nd:** Robert Bedwell **Carried.**

7. **Reports from Committees:**

A. **Charity Committee – Robert Bedwell**

- i. Board advised that 2016 forms for the Lodges had been completed.
- ii. The torches for the Ambulance Service as suggested by Andrew are under review.
Action: Undecided.
- iii. Rex raised the possibility of an architectural student being assisted by the Company. Rex was advised that where the Company is directly involved, the Company only assists with equipment and textbooks. Rex was advised to have further discussions with the student.
Action: No information.
- iv. Report –
 - Mannering Park RFS
Action: Mannering Park RFS be paid \$699.00 for air conditioning unit.
Moved: Chris Matthews **2nd:** Robert Bedwell **Carried.**
 - Kincumber Model Railway - \$1,200.00
Action: With Charity Committee – Robert Bedwell.
 - The Glen, Chittaway Point.
Action: Graeme to follow up.
 - Arts Co-operative Gosford
Action: With Charity Committee – Robert Bedwell.
 - Vietnam Veterans Association, Ettalong
Action: With Charity Committee – Robert Bedwell.

Motion: *'That the Charity Committee's Report be accepted.'*

Moved: Robert Bedwell **2nd:** Chris Matthews **Carried.**

3. General Business:

- i. **Vacancy on the Board:**
Discussion was held concerning the vacancy.
Motion: *'That Rex McCormick fills the vacant position.'*
Moved: Robert Bedwell **2nd:** David Williams **Carried.**
Action: Secretary to write letter inviting Rex McCormick to become a Director.
- ii. **AcNc Register:**
The Register has been updated.
Action: If Rex accepts directorship, name to be added to the Register – Graeme.
- iii. **Signatories on Accounts – 9881 82800 (Expenses A/c); 9861 17706 (Charity A/c) and NPB TD – 030714 047028:**
Motion: *'That the following directors - Chris Matthews, Scott Hinks, Robert Bedwell, David Williams, and Graeme Ingall - be signatories on all Newcastle Permanent Bank accounts – 9881 82800, 9861 17706 and 030714 047028 with viewing access. All other signatories be removed'*
Moved: Chris Matthews **2nd:** Derek Crawford **Carried.**
- iv. **Composition of Finance Committee:**

Motion: *'That the following directors Chris Matthews, Scott Hinks, David Williams and Graeme Ingall be appointed to the Finance Committee.'*

Moved: Derek Crawford **2nd:** Andrew Kfoury **Carried.**

v. **Composition of the Charity Committee:**

Motion: *‘That the following directors Robert Bedwell as Chairman, Derek Crawford, Chris Matthews and Stuart Butler be appointed to the Charity Committee. The President is ex-officio.’*

Moved: Graeme Ingall **2nd:** Derek Crawford **Carried.**

v. **Composition of the Publicity, Facebook and Website Committee:**

Motion: *‘That the following directors Scott Hinks and Graeme Ingall be appointed to the Publicity Committee. Where necessary, these directors will be administrators’*

Moved: Graeme Ingall **2nd:** Andrew Kfoury **Carried.**

vi. **Allowances:**

a) **Travel for Members:**

Motion: *‘That travel re-imburement on official business per member remains at \$ 0.80 cents per kilometre.’*

Moved: Chris Matthews **2nd:** Andrew Kfoury **Carried.**

b) **Meal for Directors:**

Motion: *‘That the dinner remuneration remains at \$25.00 per Director who purchases a meal before the Board Meeting.’*

Moved: Chris Matthews **2nd:** Andrew Kfoury **Carried.**

c) **Sustenance:**

Motion: *‘Where a director/s or members attend official business – meetings / presentation / &c., they are entitled to claim those costs.’*

Moved: Chris Matthews **2nd:** Robert Bedwell **Carried.**

vii. **Lodge Donations for 2016:**

After much discussion, the following conditions was agreed to –

- a) The application commences from 1st June and closes 30th October, 2016;
- b) The donation would be for the purchase of equipment;
- c) The Lodges would make their recommendations but their recommendations must be keeping with our Constitution, within the Gosford and Wyong LGAs.
- d) The Secretary should forward the application information and the application and disclaimer forms to the Lodge Secretary, with a copy of the Letter to the Worshipful Master.

Motion: *‘That each Lodge be given the opportunity to make application for an organisation to the value of four thousand dollars (\$4,000.00) with the conditions as agreed.’*

Moved: Andrew Kfoury **2nd:** Robert Bedwell **Carried.**

viii. **Approval of Donations:**

Motion: *‘That the Charity Committee be granted authority to approve the Lodge applications – as above vii.’*

Moved: Graeme Ingall **2nd:** Robert Bedwell **Carried.**

Minutes of Board Meeting – 31st March 2016.

ix. **Meeting Dates for 2017:**

Action: Scott, Chris and Graeme to submit suggestions.

4. **There was no further business, the meeting closed at 9:55 pm.**

Scott Hinks - President

Date: 28th July, 2016.